

STUDENT ENROLMENT POLICY

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Due for Review: 2015

RATIONALE

Catholic schools exist to further the mission of the Church. In Western Australia, the Mandate of the Bishops requires the Catholic Education Commission of WA to make Catholic school education available to all Catholic children, insofar as this is possible.

PRINCIPLES

- 1 Catholic schools recognise the uniqueness of each student.
- 2 Catholic schools have a preferential option for the poor and marginalised.
- 3 Catholic schools fulfil their mission in partnership with parents who are the first educators of their children.
- 4 Catholic schools have a responsibility to fulfil the requirements of relevant Federal, State and Local Government laws and regulations.
- 5 Catholic schools shall accept all applications for enrolment.
- 6 The acceptance of an application form does not guarantee an enrolment interview or offer of enrolment.
- 7 Enrolment in a Catholic school shall only be offered where the school has age-appropriate accommodation and the requisite resources to respond to any specific needs of the student.
- 8 Enrolment in a Catholic school does not guarantee enrolment in any other Catholic school.

The enrolment priority at St Jude's is as follows:

- 1 Catholic students from the Parish.
- 2 Catholic students from outside the Parish.
- 3 Siblings of non-Catholic students.
- 4 Non-Catholic students from other Christian denominations.
- 5 Other Non-Catholic students.

Enrolment of non Catholic children shall be within the Catholic - non Catholic parameters of St Jude's as approved by the Director of Catholic Education in W.A.

PROCEDURES

- Completion of Enrolment Application Form, which includes a Parish Priest Reference Form.

- Principal reviews Enrolment Application Form with reference to school criteria, including the Parish Priest reference form. This process includes consultation with the Parish Priest.
- Interview process (Parents/Guardians):
 - 1 Beliefs and Practices of St Jude's School Community
 - 2 Parental Obligations
 - 3 What constitutes a breach of enrolment
 - 4 Student/s interviewed where appropriate.

Before offering enrolment at St Jude's school it is important that the financial and non financial capacity of the school to respond to specific educational needs of all its students is determined.

Therefore:

- The Principal shall ascertain whether the student has any special educational needs which will require differential resourcing if schooling is to achieve educational outcomes appropriate to the student's learning needs.
- Where the student has a disabling condition, disorder or significant health care needs, the Principal shall consult with the Special Learning Needs Team at the Catholic Education Office to ensure that the school has the resource capacity to make adequate provision for the student's specific educational needs.

If the Principal determines that the school, after appropriate consultation, does not have the financial and non-financial resources to respond to the student's educational needs then the parent(s) or guardian(s) may be referred to one of the Special Education Centres located in certain Catholic schools.

Enrolment may take place at any year level, K – 6. A parent of a kindergarten student may defer the taking up of an offer of enrolment until the commencement of pre-primary.

